

**WARREN PLANNING BOARD
MINUTES OF JUNE 18, 2014**

PRESENT: Mrs. Susan Libby; Vice-Chairman, Mr. Peter Krawczyk, Mr. Ed Kretkiewicz and Mr. Bill Scanlan

ABSENT: Mr. Bill Ramsey; Chairman and Mrs. Melissa Sepanek

ATTENDEES: Ken Hodgson, Dario Nardi and Kevin Quinn

Opened the Meeting at 6PM

COMMENTS & CONCERNS

Mr. Scanlan advised the Board that as of this evening's meeting, there has been no official contractor designated for the landfill. At the Board of Selectmen's Meeting on June 17, 2014, concerns were raised about future ramifications in light of recent changes made by DOR regarding tax agreements. The Board of Selectmen will be holding a meeting on June 24, 2014 to act on the designation.

BILLS/INVOICES

Motion to sign payroll for Rebecca Acerra in the amounts of \$144.88 and \$152.31 made by Mr. Krawczyk; second: Mr. Kretkiewicz – unanimous.

Motion to sign the invoice for Wm. Scanlan in the amount of \$1,300.00 made by Mr. Krawczyk; second: Mr. Kretkiewicz – unanimous.

Motion to sign the WB Mason invoice in the amount of \$179.62 made by Mr. Kretkiewicz; second: Mr. Krawczyk – unanimous.

Motion to sign the request for postage in the amount of \$105.00 made by Mr. Krawczyk; second: Mr. Kretkiewicz

PEER REVIEW SERVICES – HOUSATONIC SOLAR 1, LLC

The Board has received two proposals for Peer Review Services for the two solar projects on Spring Street and Ware Road. Graves Engineering, Inc. submitted a bid for \$4,000.00 and Lenard Engineering, Inc. for \$4,826.00. After a review it was apparent that the services were very comparable to each other. After a discussion, the following motion was made: Motion to sign the contract with Graves Engineering, Inc. in the amount of \$4,000.00 to provide the Peer Review Services for the solar farm applications presented by Housatonic Solar 1, LLC made by Mr. Krawczyk; second: Mr. Kretkiewicz – unanimous.

Mr. Mayland will be notified and once a check is received, the office will notify GEI to proceed with the review.

PROFESSIONAL ENGINEERING CONSULTATION SERVICES

Lenard Engineering, Inc.

The Board had requested that Ken Hodgson from Lenard Engineering, Inc. come before the Board this evening to introduce himself as the new branch manager. In the past, Scott Charpentier had been the town's contact. LEI which are located in Auburn have done a substantial amount of work for the Town of Warren. Mr. Krawczyk was very forthcoming with him and advised him that Mr. Charpentier was one of the main reasons that he originally voted for LEI. Mr. Kretkiewicz stated that he would be looking for someone to be the main contact for projects. Mr. Hodgson stated that both he and Cory Brodeur who has worked for the board in the past. The Board did express concerns over the recent turnover of personnel at LEI. The bottom line is that the Planning Board is looking for a firm that is looking out for the best interest of the town. Mr. Nardi who is our newest Selectman stated that he is concerned over the level of service and feels that it is tapering

off. Mr. Hodgson stated that he is willing to work with all members and will do what he can to fill Mr. Charpentier's shoes. The Board thanked him for his time this evening.

Kevin Quinn – Quinn Engineering, Inc.

Kevin Quinn submitted his proposal for Peer Review Services and spoke with the Board this evening as well. Mr. Quinn stated that his office is located in Paxton and has been in business for the last 16 years. He and his team are qualified to perform all forms of land use reviews, i.e., drainage, storm water management and site plan review. Quinn Engineering is a small firm however able to devote the time and attention needed with personalize service and a connection with their clients/board. In the event of a large project, Mr. Quinn has professional contacts that he would subcontract to if needed.

A discussion among the Board member's took place and all were very impressed with Mr. Quinn. He exhibited a fresh new attitude and was able to relate to the members. Mr. Hodgson, while very well qualified, appeared to be somewhat disinterested. With no further discussion, the following motion was made: Motion to extend the contract for Peer Review Service to Graves Engineering, Inc. and to enter into a contract with Quinn Engineering for Peer Review Services made by Mr. Kretkiewicz; second: Mr. Krawczyk – unanimous.

Mr. Scanlan will draft the contract and submit to legal for comment. Letters will be sent to all companies that submitted proposals.

Next Meeting Date: July 9, 2014 at 6PM

Motion to Adjourn made by Mr. Krawczyk; second: Mr. Kretkiewicz – unanimous at 7:40 PM.

Respectfully submitted,

Rebecca Acerra
Secretary

Date Approved